

# **Lakewood HOA**

## **Monthly Lakewood Board of Directors Meeting Agenda**

### **Meeting Date and Time**

**Date of Meeting:** January 6, 2025

**Time of Meeting:** 7:00 PM

### **Meeting Location**

**Location of Meeting:** Lakewood Clubhouse  
7317 Lakewood Dr  
Austin, Texas 78750

### **Attendees Present at the Meeting:**

Michelle Polasek, President  
Lee Rutledge, Secretary  
Rachel Upshaw, Treasurer  
Dave Brockman  
Shawn Jamail  
Carol Wolf, Property Manager

### **I. Meeting Called to Order**

### **II. Approval of Previous Minutes**

### **III. Review of Financials**

### **IV. Committee Reports**

- 1. Communication Committee** (John Harris, Lee Rutledge) [Briefly - 5 min]
- 2. ACC Committee Report** (Mark White, Ham Richards, Keith McGill with consultation from Joe Rutledge) [Briefly - 5 min]
- 3. CC & Rs Committee** (Jim Burns (chair), Mark Fisette, Joann Richards, Nancy Miller, Beth Brooks, Shasi Wilson) [Briefly - 5 min]

### **V. Manager's Report** (Carol Wolf)

1. There was edging that popped up and was a trip hazard near the swings which has been repaired.
2. Tennis court gate lock was repaired.
3. HOA Dues collected \$58,384.00 thru December 23rd.

### **VI. Consideration of Open Issues (Unfinished Business)**

1. 2025 Budget
2. Strategic planning for second Assessment Vote
3. Crosswalk at Wallace & Lakewood – Status?
4. Dam Repairs at Wallace – Status?
5. Pool & No Soliciting Signs – Status?

6. HOA Meetings added to online calendar – Status?
7. Confirm list of streets for resurfacing/repair in 2025

#### **VII. Consideration of New Business**

1. Towing signs for private cul-de-sacs? – Lee
2. HOA software to manage communication, documents and meetings etc. with access for all BOD members – Lee
3. Leaves - Lee

#### **VIII. Agenda and Time of Next Meeting**

The next meeting will be held at 7:00 PM on February 3 at 7pm:  
Lakewood Clubhouse  
7317 Lakewood Dr  
Austin, Texas 78750