

**LAKEWOOD HOMEOWNERS ASSOCIATION**  
**PO BOX 27674-AUSTIN TEXAS 78755**

To Our Fellow Lakewood Homeowners:

It's no secret that Lakewood took a beating in the recent ice storm, as did much of Austin.

Damage was widespread. Large limbs fell onto trails and common areas where our children play and where we walk our dogs and enjoy the outdoors. Many limbs fell into thick woods near homes or onto fences, roofs and decks. Some trees were uprooted. The fallen limbs have created fire and safety hazards and nuisances across Lakewood. This was an extraordinary event in one of Austin's finest neighborhoods.

The Lakewood HOA has already paid thousands of dollars to our contractor to remove part of the debris. But much work remains before we can restore our neighborhood to how it looked before the ice storm.

We estimate that will cost up to \$75,000. To cover this amount and maintain Lakewood's sound financial condition, we ask for your help. The Lakewood HOA board has voted unanimously to request homeowners' approval for a one-time special assessment of \$175 per household for this expenditure. The assessment will replenish our funds so that we can finish the job and still pay for more typical needs that arise from time to time – such as street paving, pool repairs or clearing brush to reduce our wildfire risk.

To our knowledge, the Lakewood HOA board has never made such a request before. But we believe the special assessment and the amount are reasonable given the circumstances.

We will not take this action without your approval, so the Board is scheduling a special meeting for **April 26<sup>th</sup> at 6:30 p.m.** at the Lakewood Clubhouse, where homeowners can vote on the proposal, OR you may vote by proxy without having to attend in person. Enclosed with this letter is a proxy voting form. You may complete this form and take it to the HOA office, email to [hoa@lakewoodhoa.com](mailto:hoa@lakewoodhoa.com) or mail by USPS no later than **April 21st**. The Board will count the votes at the special meeting. We will need 67% quorum for the meeting and 60% of the quorum for an affirmative vote for the Special Assessment to pass.

If approved, we would arrange for our landscape contractor to begin work immediately. He estimates this project to take about 6 to 8 weeks.

This project will not include the removal of tree limbs from residential curbsides. The City of Austin has that responsibility.

We all want our neighborhood to be safe and its natural beauty preserved. We thank you for your consideration and approval of this action. If you have any questions, please contact us at **512-345-8367** or email at [hoa@lakewoodhoa.com](mailto:hoa@lakewoodhoa.com).

Sincerely,

Your Lakewood Homeowners Association Board of Directors

**LAKESWOOD HOMEOWNERS ASSOCIATION, INC.**  
**SPECIAL MEMBERSHIP MEETING – DIRECTED PROXY**

By this Proxy, the undersigned owner of the hereinafter identified real property (the "Property"), Lakewood Homeowners Association, Inc, a Texas non-profit corporation (the "Association"), on behalf of such owner and all other owners of the Property (collectively, the "Owner") hereby appoints the then-current Secretary of the Association as of the date of the Special membership meeting to be held on April 26, 2023 (the "Special Meeting"), as Owner's true and lawful proxy with full powers of substitution for purposes of establishing a quorum and to represent and cast votes on behalf of Owner as directed below at such, Special Meeting, or any adjournment thereof.

The proxy holder is hereby authorized to vote only as directed below and shall vote in strict compliance with such instructions:

The proxy holder is hereby directed to cast votes on behalf of myself or others of the Property (collectively, the owner) do hereby cast my vote(s) as set forth below. No vote shall be cast for any issue(s) not marked below.

**THIS VOTE IS FOR A SPECIAL ASSESSMENT FOR DEBRIS CLEAN UP FROM ICE STORM 2023. THE AMOUNT TO BE VOTED ON IS \$175.00 PER HOUSEHOLD**

\_\_\_\_\_ **FOR the proposed \$175.00 Special Assessment**  
\_\_\_\_\_ **AGAINST the proposed \$175.00 Special Assessment**

**TO BE EFFECTIVE, YOU MUST SIGN THIS PROXY AND RETURN IT TO THE ASSOCIATION BY THE FOLLOWING DEADLINES:**

**MAIL TO BE RECEIVED NO LATER THAN 5:00 p.m. April 25th, AT THE FOLLOWING ADDRESS:**

Lakewood Homeowners Association  
P.O. Box 27674  
Austin, TX 78755

EMAIL NO LATER THAN 5:00 PM ON April 25<sup>th</sup> , AT THE FOLLOWING ADDRESS:

**hoa@lakewoodhoa.com**

Date: \_\_\_\_\_

Owner's Lakewood Address: \_\_\_\_\_

Owner's Printed Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_